

**ORDINANCE/RESOLUTION REQUEST DATA SHEET**

**This data sheet must be completed in full. Attach any additional information or sheets.**

**DEPARTMENT NAME:** Capital Projects/General Fund      **DEPT. NO.** 0418      **FUND NO.** 1000-4000

**DATE OF THIS REQUEST:** September 8, 2016      **Sponsored by:** Tom Allen

**INDICATE TYPE(S) OF REQUEST:**

- A. Transfer of funds between categories in this department and fund
- B. Appropriate additional monies to this department/fund from unappropriated monies in that fund
- C. Transfer of funds from one fund to another fund
- D. Create a new expenditure department or line item
- E. Salaries for added personnel or upgrade of personnel through JESAP
- F. Other, i.e. **Resolution** etc.

**GIVE A FULL AND COMPLETE EXPLANATION AND PURPOSE OF THIS REQUEST:** (This information will be used to draft an Ordinance/Resolution to be submitted for consideration by the Quorum Court)

**This request is a 2016 budget request to transfer funds from the Jail General Fund to the Jail Expansion Capital project for the Fire Alarm Systems in F&H Pods.**

**APPROPRIATE REVENUE:**      Account Title

<b><u>TRANSFER OF FUNDS:</u></b>		<u>Account Title</u>		<u>Account Title</u>	
AMOUNT _____	FROM ACCT _____	_____	TO ACCT _____	_____	<a href="#">See Attached</a>
AMOUNT _____	FROM ACCT _____	_____	TO ACCT _____	_____	_____
AMOUNT _____	FROM ACCT _____	_____	TO ACCT _____	_____	_____
AMOUNT _____	FROM ACCT _____	_____	TO ACCT _____	_____	_____
AMOUNT _____	FROM ACCT _____	_____	TO ACCT _____	_____	_____

<b><u>APPROPRIATE ADDITIONAL FUNDS:</u></b>		<u>Account Title</u>
ACCT NO. _____	AMOUNT _____	<a href="#">See Attached</a>
ACCT NO. _____	AMOUNT _____	_____

**TRANSFER OF FUNDS: (From one Fund to Another Fund):**  
Fund No. \_\_\_\_\_ to Fund No. \_\_\_\_\_ Amount: \_\_\_\_\_ Acct No. \_\_\_\_\_

**ADD PERSONNEL TO THE SAME JOB DESCRIPTION or create new job:** From Personnel Committee/JESAP action

No. Added or New Job	Job Title
_____	_____
_____	_____

**SIGNED: BY BRENDA GUENTHER FOR TOM ALLEN** (Elected Official/Department Head)

**For Office Use Only:**

**Date Received:** \_\_\_\_\_ **Date submitted to Committee of the Whole:** \_\_\_\_\_  
**Committee meeting date at which this request will be considered:** \_\_\_\_\_

**Committee action:** \_\_\_\_\_ **Do Pass (forward to Quorum Court for consideration)**  
\_\_\_\_\_ **Review on** \_\_\_\_\_ **date**

## Benton County

Acct #	Account Description	Orig or Adj Approp	Transfer or Add. Approp	New Approp Amount
<b>Capital Projects Fund</b>				
<b>Revenue</b>				
4000-0000-8801	Transfer to Capital Projects	4,109,825.00	40,000.00	4,149,825.00
		<u>4,109,825.00</u>	<u>40,000.00</u>	<u>4,149,825.00</u>
<b>Expense</b>				
4000-0418-4002	Building	2,341,000.00	40,000.00	2,381,000.00
		<u>2,341,000.00</u>	<u>40,000.00</u>	<u>2,381,000.00</u>
<b>General Fund</b>				
<b>Revenue</b>				
1000-0000-8904	Transfer to Capital Projects	(4,109,825.00)	(40,000.00)	(4,149,825.00)
		<u>(4,109,825.00)</u>	<u>(40,000.00)</u>	<u>(4,149,825.00)</u>
<b>Expense</b>				
1000-0418-3062	Utilities - Water	337,000.00	(40,000.00)	297,000.00
		<u>337,000.00</u>	<u>(40,000.00)</u>	<u>297,000.00</u>