

# Benton County Election Commission

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Chairman

M. W. Sevak  
Member



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## MINUTES OF THE BENTON COUNTY ELECTION COMMISSION

February 4, 2016

Election Commission members present: Chairman Russell Anzalone, John M. Brown, Jr., and Mike Sevak

Others present: Election Coordinator Kim Dennison, Sharon Rose, and Voter/Elections Administrator Dana Caler

Media: Tom Sissom, Northwest Arkansas Democrat Gazette

Chairman Anzalone called the meeting to order at 1:00 P.M. and welcomed everyone.

### **Minutes:**

Chairman Anzalone asked if there were any additions or corrections to the January 21, 2016 minutes. There being none, Chairman Anzalone made a motion that the minutes be approved as submitted, seconded by Commissioner Brown. Motion carried by voice vote.

### **Unfinished Business:**

A. Discussion of Inclement Weather Procedures and Emergency Action Plan: Chairman Anzalone stated that Benton County has a Facilities Emergency Plan that is designed to guide an individual in the event of an emergency, but he suggested that an addendum should be added to include closing the IvoTronics. Election Coordinator Kim Dennison stated that the IvoTronics would not allow the Vote Center Sheriff to close before 7:30 p.m. Kim suggested in the case of an emergency and the Vote Center has to be vacated, the PEB's should be removed to prevent further voting. Kim added that the IvoTronic cannot be activated without a PEB. Chairman Anzalone asked Commissioners Brown and Sevak for discussion. There being no further discussion, Chairman Anzalone asked Kim to add an addendum to the Facilities Emergency Plan that the PEB's be removed in the case of an emergency and the Vote Center has to be vacated. Kim agreed.

**New Business:**

- A. Approving the Certification of L&A Testing for the Preferential Primary & Nonpartisan Election to be held March 1, 2016: Chairman Anzalone stated that he has reviewed and approved the L&A Testing for the Preferential Primary & Nonpartisan Election to be held March 1, 2016. Chairman Anzalone asked Commissioners Brown and Sevak for discussion. There being no discussion, Chairman Anzalone approved the L&A Testing for the Preferential Primary & Nonpartisan Election to be held March 1, 2016 and signed the certification.
- B. Order to Appoint Russell J. Anzalone, John M. Brown, Jr., Mike Sevak, Rose Marie Anzalone, Julia Landry, and Joyce Koch as Election Officials to Process, Count, and Canvass Absentee Ballots for the Preferential Primary & Nonpartisan Election to be held March 1, 2016: Chairman Anzalone made a motion to appoint Russell Anzalone, John M. Brown, Jr., Mike Sevak, Rose Marie Anzalone, Joyce Koch, and Julia Landry as Election Officials to Process, Count, and Canvass Absentee Ballots for the Preferential Primary & Nonpartisan Election to be held March 1, 2016, seconded by Commissioner Brown. Motion carried by voice vote.
- C. Order to Appoint Election Officials for the Preferential Primary & Nonpartisan Election to be held March 1, 2016: Chairman Anzalone asked Commissioners Brown and Sevak for discussion on the Election Officials for the Preferential Primary & Nonpartisan Election. There being no discussion, Chairman Anzalone made a motion to accept the Election Officials for the Preferential Primary & Nonpartisan Election to be held March 1, 2016, seconded by Commissioner Brown. Motion carried by voice vote.
- D. Order to Appoint Early Voting Election Officials for the Preferential Primary & Nonpartisan Election to be held March 1, 2016: Chairman Anzalone asked Commissioners Brown and Sevak for discussion on the Early Voting Election Officials for the Preferential Primary & Nonpartisan Election. There being no discussion, Chairman Anzalone made a motion to accept the Early Voting Election Officials for the Preferential Primary & Nonpartisan Election to be held March 1, 2016, seconded by Commissioner Sevak. Motion carried by voice vote.
- E. Discussion of Ballot Draw for the General Election to be held November 8, 2016: Kim stated that the ballot draw needed to be set seventy-two (72) days prior to the General Election and that the State has until Thursday, August 25, 2016 to certify the names to the County Clerk's Office. The Election Commission has to have the ballot draw completed by Sunday, August 28, 2016. Kim suggested that Friday, August 26, 2016 at 6:00 P.M. Chairman Anzalone announced that the ballot draw would be held on Friday, August 26, 2016 at 6:00 P.M. at the Election Commission Office located at 1204 SW 14<sup>th</sup> Street, Suite 6, Bentonville.
- F. Discussion of Vote Centers for the Primary Run-Off Election to be held March 22, 2016: Kim stated that according to §7-5-101 Vote Centers are allowed to consolidate centers thirty (30) days prior to an election. Kim stated that in the event of a State Representative, District 90 Run-Off Election there are seven (7) Vote Centers affected and she suggested consolidating these seven (7) to three (3) Vote Centers: (1) Lowell First Baptist Church – VC#30; (2) Lakeview Baptist Church – VC#28; and (3) Trinity Grace Church VC#44. Kim

added that in the event of a Countywide Run-Off Election there are twenty-five (25) Vote Centers affected and listed those centers. Chairman Anzalone asked Kim if the County Clerk's Offices would be opened for early voting. Kim responded yes, during regular office hours and for one (1) week. Kim stated that these orders would have to be signed by February 22, 2016. Chairman Anzalone made a motion to accept the Vote Centers suggested in the event of a State Representative, District 90 Run-Off Election or Countywide Run-Off Election, seconded by Commissioner Brown.

**Other Business:**

Chairman Anzalone asked Kim how many Ivotronics would be used during Early Voting and on Election Day. Kim stated that forty-four (44) Ivotronics would be used during Early Voting and 284 on Election Day.

Kim stated that each vote center is required to post a list of registered voters. Kim stated that she and Voter/Elections Administrator Dana Caler have been researching ways to cut cost to produce this list and that she and Dana Caler spoke with Benton County's Director of Information Technology, Eddie Mahar about ordering 44 Amazon-Fire Tablets at \$39.99 each and 44 cases at \$14.99 each for a total of \$2,419.12, to download on a thumb drive the list of registered voters. Commissioner Sevak asked if the laptop computers the commission had, would be compatible. Kim stated that those computers only have internet and not Microsoft capabilities because they were purchased for iPower during elections. The commissioners agreed to purchase the Amazon-Fire Tablets for the purpose of posting the list of registered voters to be available at each vote center on Election Day and during early voting.

**Public Comments:**

None

**Announcements:**

Chairman Anzalone stated that the next meeting is scheduled for February 8, 2016 at 1:00 P.M.

**Adjournment:**

Commissioner Anzalone made a motion to adjourn, seconded by Commissioner Brown. The meeting was adjourned at 2:10 P.M.

Respectfully submitted,

John M. Brown, Jr., Secretary  
Prepared by Sharon Rose  
Benton County Election Commission