

- **Sec. 2-49. - Agenda.**

(a)

All resolutions or ordinances to be considered at any regular meeting of the quorum court must be submitted in writing to the county clerk no later than 9:00 a.m. of the morning six days prior to the meeting. All such resolutions or ordinances shall include the name of the justice introducing such proposed action. Nothing in this subsection shall prevent the court by a majority vote from waiving the time for submission of ordinances and resolutions and considering them.

(b)

All Ordinances or Appropriations will be provided either by written or electronic copy to all Justices of the Peace no less than forty eight (48) hours prior to the applicable Committee Meeting or Quorum Court that the Ordinance or Appropriation is to be voted on. Emergency Ordinances or Appropriations are exempt from this requirement. If an Ordinance or Appropriation is not provided in writing or electronically to the applicable Committee Members or Quorum Court at least forty eight hours prior to the meeting it will be tabled or postponed until the next applicable committee meeting or Quorum Court. By a simple majority vote of the voting members of the Committee or the Quorum Court this regulation may be suspended and the Ordinance or Appropriation will be considered at that time.

(bc)

In order to provide orderly discussion of the legislative matters considered by the quorum court, the order of business for quorum court meetings shall be patterned in accordance with Robert's Rules of Order, Newly Revised. The quorum court hereby designates the county clerk as secretariat of the quorum court to prepare an agenda and notice of the meeting, such agenda to include the specific nature of matters to be considered at quorum court meetings as submitted, in addition to the pattern usually used, a brief period of public comment or questions after "committee reports" and before "new business". However, the order of business is not prescribed by law and may be deviated from when circumstances dictate. Deviation from the order of business is accomplished either by a motion to suspend the rules or by general consent.

The county clerk shall coordinate the agenda with the county judge or presiding officer of the quorum court and shall distribute copies of the agenda and notice of the meeting along with copies of ordinances and resolutions to be considered. Distribution to all members of the quorum court, the county judge and all news media and other persons requesting the agenda shall be made either through the United States Postal Service or electronically where available no later than six days prior to the meeting.