

## FINANCE COMMITTEE REPORT

January 03, 2013

A Finance Committee meeting was held Thursday, January 03, 2013 at 6:00 p.m. in the County Administration Building, Quorum Court Meeting Room, 215 East Central, Bentonville, Arkansas.

Committee Members Present: Allen, J. Harrison, Jones, Blaty, Curry, Moore, Moehring

Others Present: JPs Meyers, Anglin, and K. Harrison, County Judge Bob Clinard, Circuit Judge Brad Karren, Circuit Judge John Scott, Circuit Judge Doug Schrantz, Sheriff Kelly Craddock, County Assessor Glen "Bear" Chaney, Major Rob Holly, Comptroller Sarah Daniels, Accounting Manager Mike Crandall, Administrator of Public Services Scott Stober, Administrator of General Service John Sudduth, Administrator of Public Safety Marshal Watson, Information Systems Director Sidney Reynolds, Emergency Management Director Robert McGowen

Tom Sissom -- Benton County Daily Record

Chair JP Allen called the meeting to order.

### **1. Grants Administrator Report**

Grants Administrator Kati Rose stated that she is requesting approval to apply for the Department of Justices – Adult Drug Court Grant – FY 2013 to enhance the Adult Drug Courts for substance-abusing adults. She stated that the county will satisfy the 25% match requirement with in-kind services by utilizing state payroll for probation services directly related to Drug Court.

Kati also reported that the Arkansas Department of Environmental Quality E-waste Grant has been awarded in the amount of \$10,900. She stated that this will help defray the cost of the Spring and Fall Clean-ups.

### **2. Resolution Request - Adult Drug Court Grant**

Kati Rose stated that this resolution request is authorizing the application for a grant and participation in the FY 2013 Drug Court Enhancement Grant Program which is available through the U.S. Department of Justice.

JP Jones made motion to approve and forward the resolution request to the January 08, 2013 Committee of the Whole agenda, seconded by JP J. Harrison.

Motion passed by unanimous show of hands vote.

JP Allen stated that in years past, any resolution or ordinance that was passed and forwarded from the Finance Committee had been sponsored by the committee's chair. He stated that going

forward; he would like other members of the Finance Committee or the court to sponsor resolutions and ordinances that are forwarded on to the Committee of the Whole.

JP Jones volunteered to sponsor the resolution request.

**3. Resolution Request – Interlocal Agreement for Hazardous Materials Incident Response Services.**

Administrator of Public Safety Marshal Watson stated this resolution request is to authorize the County Judge to enter into an Interlocal Cooperation Agreement for Hazardous Materials Incident Response Services in Benton County.

JP Jones made motion to approve and forward the resolution request to the January 08, 2013 Committee of the Whole agenda, seconded by JP Blaty.

Motion passed by unanimous show of hands vote.

**4. Appropriation Ordinance Request – Hazmat Services**

Administrator of Public Safety Marshal Watson stated this appropriation ordinance request is to appropriate revenue for the expenditures associated with Hazmat Services.

Comptroller Sarah Daniels stated this is not a request for additional funding; the revenue and expenditures are the same amount.

JP Jones made motion to approve and forward the appropriation ordinance request to the January 08, 2013 Committee of the Whole agenda, seconded by JP Blaty

Motion passed by unanimous show of hands vote.

**5. Appropriation Ordinance Request: Information Systems, Dept. 49, Fund 010**

Comptroller Sarah Daniels stated this appropriation ordinance request is to appropriate additional funds to purchase and install a security access system and security cameras in the Courthouse Building.

Information Systems Director Sidney Reynolds gave a power point presentation showing the interior of the Courthouse Building and explained the security upgrades which included installing a security access system and security cameras.

County Judge Bob Clinard stated this is just to minimize the ability of people to walk in and out of a judge's office and will make the old Courthouse more secure. He stated this equipment can be moved at a later time.

After much further lengthy discussion was held on the security upgrades, installing the security access system, location of the security cameras, and how it will make the judges and their employees more secure. JP J. Harrison made motion to approve and forward the appropriation ordinance request to the January 08, 2013 Committee of the Whole agenda, seconded by JP Curry.

Motion passed by unanimous show of hands vote.

JP J. Harrison volunteered to sponsor the appropriation ordinance request.

**6. Appropriation Ordinance Request – Circuit Court, Div IV, Dept. 62, Fund 476**

Sarah Daniels stated this appropriation ordinance request is to appropriate \$10,000 in grant revenue for the associated expenditures for the Alternative Dispute Resolution Grant.

JP Moore made motion to approve and forward the appropriation ordinance request to the January 08, 2013, Committee of the Whole agenda, seconded by JP Jones.

Motion passed by unanimous show of hands vote.

JP Steve Curry volunteered to sponsor the appropriation ordinance request.

**7. Appropriation Ordinance Request – Emergency Services, Dept. 30, Fund 241**

Sarah Daniels stated this appropriation ordinance request is \$5,000 that was budgeted but not in spent in 2012, into the 2013 Budget, and an additional \$4,000 in revenue and expenditures for the National Association of County and City Health Officials grant in 2013.

JP Jones made motion to approve and forward the appropriation ordinance request to the January 08, 2013, Committee of the Whole agenda, seconded by JP Blaty.

Emergency Management Director Robert McGowen reported that this request is for the purchase of a printer, printing brochures, supplies, software & data processing supplies, clothing and uniforms.

Motion passed by unanimous show of hands vote.

JP Allen appointed JP Blaty to sponsor the appropriation ordinance request.

**8. Appropriation Ordinance Request – Circuit Court, Div II, Dept 48, Fund 010**

Sarah Daniels stated that this \$4,950 was in the 2012 Budget but was not spent, so it is being carried over to 2013, to purchase a smart board.

Circuit Judge Brad Karren explained the accessibility, technology and advantages of the smart board and the benefits to the other judges and courtrooms.

JP Jones made motion to approve and forward the appropriation ordinance request to the January 08, 2013, Committee of the Whole agenda, seconded by JP Blaty.

Motion passed by unanimous show of hands vote.

JP Allen appointed JP J. Harrison to sponsor the appropriation ordinance request.

**9. Appropriation Ordinance Request: Sheriff, Dept. 5, Fund 010**

JP Allen stated this appropriation ordinance request is for the appropriation of additional funds in the Sheriff's Department in order to purchase 10 Patrol Units and a High Speed Scanner for the Warrants Department.

Sheriff Kelly Craddock stated that a request for new vehicles was cut from the 2013 Budget for the Sheriff's office with the understanding that he would bring his own request to the Quorum Court. Sheriff Craddock stated that he plans to transition from Chargers to Tahoes for patrol work and for some specialized duties. He added that the Tahoes are more rugged and will handle the sometimes rough county roads. He stated that he has reduced the number of vehicles being requested from 12 to 10, which reduced the overall cost even though the Tahoes cost about \$1,500 more than a Charger.

Major Rob Holly stated that the Tahoes will use more fuel, but they expect to recover more than that cost in reduced maintenance.

Lengthy discussion was held on the Sheriff's vehicle request and the advantages of using Tahoes compared to Chargers.

JP Jones stated that he thought the High Speed Scanner had been left in the budget and asked if the scanner was broken.

Sheriff Craddock stated that entering warrants and scanning warrants is vital, and that the high speed scanner is a necessary piece of equipment.

Further discussion was held on the reorganization of the Sheriff's Office and Jail staff.

Sheriff Craddock stated that he is presenting this request for vehicles now because of the lag time in purchasing and equipping vehicles.

Major Holly stated that it will take at least 60 days to get the vehicles ready for use after the purchase is approved.

#### **10. Appropriation Ordinance Request: Jail, Dept. 67, Fund 010**

Major Rob Holly stated that this appropriation ordinance request is to purchase a Chevy Impala to use as a transport vehicle for the Jail. He stated that the Impala will replace another Charger and should be a more efficient vehicle since the Impala averages about 10 more miles per gallon of fuel than the Charger.

Sarah Daniels reported on the 2012 Budget Recapitulation and stated that to date there will be \$1.3 million in returned appropriations, based on costs and revenue with an ending balance of \$18,796,243.

JP Jones made motion to approve and forward the appropriation ordinance request for the Sheriff's request to purchase 10 Tahoes and a High Speed Scanner to the January 8, 2013 Committee of the Whole agenda, seconded by JP Blaty.

JP Anglin requested that Sheriff Craddock provide a list of the vehicles currently in the Sheriff's Department and bring it to the January 8, 2013 Committee of the Whole meeting. Sheriff Craddock stated that a list will be provided.

JP Allen stated that he would like to visit the Sheriff's Department and view the vehicles that are currently there.

Motion passed by unanimous show of hands vote.

JP Jones volunteered to sponsor the Sheriff's appropriation ordinance request.

JP Moore made motion to forward the appropriation ordinance request to purchase a Chevrolet Impala for the Jail to the January 8, 2013 Committee of the Whole agenda, seconded by JP Jones.

Motion passed by unanimous show of hands vote.

JP Allen asked JP Moehring to sponsor the appropriation ordinance request for the purchase of a Chevy Impala for the Jail.

#### **11. Sales Tax Numbers**

Sarah Daniels reported that October sales tax receipts were up 8.80% for the month, showing an increase of 7.44% for the year with a net gain of \$466,210 for 2012, and they remain on target.

#### **12. Jail Collections**

Sarah Daniels reported that \$108,084 was collected in the month of December, and that \$883,328 has been collected for the year, which is over the projected \$750,000.

#### **13. Fuel Analysis**

Accounting Manager Mike Crandall reported that the Road Department is at 140% of their budget, and the Sheriff's Department is at 100% of their budget. He stated that average unleaded fuel costs have decreased 30% to \$2.95 per gallon and that diesel has increased 6.7% to \$3.36 per gallon. He stated that year-to-date, \$86,163 has been transferred back to the Road Department.

#### **14. Fund Summary**

Sarah Daniels reported on the Monthly Fund Summary, stating that The General Fund is at 92.27% % and the overall budget is at 83.80%.

#### **Other Business**

None

Meeting adjourned at 7:56 p.m.