

April 22, 2010

PERSONNEL COMMITTEE REPORT

The Personnel Committee met Thursday April 22, 2010 at 3:30 p.m., in the Quorum Court Meeting Room, Third Floor, County Administration Building, 215 East Central, Bentonville.

Committee Members Present: Wolf, Allen, Winscott, Harrison
Absent: Sandlin

Others Present: Human Resources Manager Barbara Ludwig, Comptroller Richard McComas, Election Commissioner E.J. Miller, Executive Secretary Rosemary Goines

Media: Ryan McGeeney – Benton County Daily Record

JP Wolf called the meeting to order.

NEW BUSINESS

A. Election Coordinator - Changing Position from Part-time to Full-time

Election Chairman E.J. Miller stated the Election Commission is asking for the Election Coordinator position to be changed from a part-time to full-time position. He stated that because of population growth in the county, there is an increase in active registered voters, and added that the Election Commission is still working with the premise that this is a part-time job. He reported that Benton County has 102,215 registered voters – 87,206 active and 15,009 inactive. He stated that 76,539 people voted in the 2008 Election. He stated that the Election Coordinator position is very time consuming, with very detailed work, and that the Election Coordinator manages the day to day operation of the Election Commission.

Lengthy discussion was held on the Election Coordinator position changing from part-time to full time, the hours and work requirements and responsibilities of the Election Coordinator during an election. HR Manager Barbara Ludwig stated that the position is structured by the court as a set salary for the year and that it is treated as a salaried part time position.

E.J. Miller noted that the Election Commission is scheduled for nine elections this year. Comptroller Richard McComas stated there have been more elections held in the past five years, because of all the volunteer fire department and school elections being held, along with having the regular elections. Further discussion was held on the different type of elections; number of elections, and the different ballots required for each election being held within a year.

JP Winscott made motion to accept the recommendation to change the salary of the Election Coordinator position from part-time to a salaried full-time position, and forward to the May 4, 2010 Finance Committee agenda, second by JP Harrison.

Richard McComas stated that there will be an impact to the Election Commission budget of \$8,000.00 for the remainder of 2010; the annual impact to the Election Commission's budget will be increased from the part-time salary of \$36,000, to the full time salary of \$51,500, which includes benefits.

Motion passed by unanimous voice vote.

B. Change to Schedule 4: 9-1-1 Administration Coordinator – Title Change Only

JP Wolf stated that this is only a change in title, changing the 9-1-1 Administration “Coordinator” to 9-1-1 Administration “Operations Manager”. She added that no money is involved with this title change. JP Winscott made motion to accept and forward the title change from 9-1-1 Administration Coordinator to 9-1-1 Administration Operations Manager to the May 11, 2010 Committee of Thirteen agenda, seconded by JP Harrison.

Motion passed by unanimous voice vote.

Old Business

None

Other

JP Wolf stated that the Personnel Committee will need to meet in June for mid-year considerations, and that the time and date will be announced at a later date.

Meeting adjourned at 4:12 p.m.