

September 17, 2009

**LONG-RANGE PLANNING/REAL ESTATE & BUILDINGS
COMMITTEE REPORT**

The Long Range Planning/Real Estate & Buildings Committee met Wednesday, September 17, 2009 at 5:30 p.m., in the Quorum Court Meeting Room, Third Floor, County Administration Building, 215 East Central, Bentonville, Arkansas

Committee Members Present: Winscott, Lewis, Hubbard

Others Present: JPs Moore, Allen, Douglas, and Blaty, County Judge David Bisbee, Circuit Clerk Brenda DeShields, Sheriff Keith Ferguson, County Attorney George Spence, Comptroller Richard McComas, Juvenile Probation Director Petie Cobb

Media: Ryan McGeeney –Morning News; Tracy Neal–Daily Record

The meeting was called to order by JP Winscott at 5:30 p.m.

1. Juvenile Detention Facilities

County Judge David Bisbee stated that the new estimate of \$5.5 million for the JDC is \$1 million less than the estimate from one year ago, which includes a \$400,000 contingency allowance. He said that now is a good time to build for those that have cash in the bank, which the county has, thanks to the previous and present Quorum Courts. He said that in addition to the options presented last week, they have added another lease option for a reduced amount of square footage at the Center For Nonprofits, reducing the previous lease amount by \$200,000. He said that they eliminated a classroom space, but there are numerous other classrooms available for use in the center.

County Judge David Bisbee stated that JP Wozniak had asked last week about the possibility of paying out the lease purchase instead of the one-time up front payment. He said in looking at the costs of paying it out rather than up front, it seems wiser to make the one-time payment, as illustrated on page 3 of the handout.

County Judge David Bisbee stated that page 4 is a detailed report on the updated cost estimate for the Juvenile Detention Center plans that were developed last year. He said that this is not the time to do a design/build project, but rather a design and bid process.

County Judge David Bisbee stated that detailed information has been provided on bonding, adding that a 15-year bond will require 10% of the total amount per year to repay it. He said the rates are extremely low, which is the advantage to doing something now, if they can do it without getting overextended.

JP Moore asked if they had any information on the possibility of folding the hospital lease expense into the bond issue. County Attorney George Spence stated that it is his understanding that there are some provisions available for bonding leases, but in discussions with the County Judge, he did not think it was something that they want to pursue. County Judge David Bisbee stated that they have discussed it with the bond counsel, and they advised against it, since we have the money in the bank, and they would prefer to do the bond on a piece of real estate that we own. He said they have examined the books, and what they would do is dedicate revenue from the district court fines and fees toward repayment of the bond, which is approximately \$1

million per year. He said that money is now put into general revenue, so it would have to be replaced or eliminated. He said that it is generally recommended that they have more coverage than the actual payment, so if they took out a \$6 million bond, the annual payment would be \$600,000, and the district court revenue would cover that. He said the question is can they afford to take that money out of general revenue.

JP Moore asked if they have determined how many square feet will be freed up by moving the Health Department and Juvenile Probation and Court offices. County Judge David Bisbee stated that there would be 14,000 square feet available at the Health Department, and if the JDC and Probation Offices are moved, they know they could use the upstairs space for Judge Schrantz's courtroom and the Deputy Prosecutors. He said the first floor could be used for getting the prisoners off the streets, because the sally port and holding areas would be available. He said the old jail cells are best used for storage, because they cannot be remodeled, but it could perhaps be used as a records facility, with a records clerk who could start cleaning up some of the millions of files in the old jail that are in chaos. He said another thing that would work well in the area where the Detention Center is now would be the Election Commission, because they have very low traffic and few people. He added that if they free up the space in both of the buildings, he does not think that Benton County would have to look at another building program for 15 to 20 years, and it would eliminate all of the leased spaces.

JP Douglas stated that they still have to consider that the county jail is in need of expansion, and the County Road Department also needs to be addressed.

County Judge David Bisbee stated that he agrees that the Sheriff needs a minimum security barracks, because we are paying a lot of money to house traffic violators and non-violent offenders in a high-security jail. He said what he was asked to do is look at what could be housed in the Health Department building if it was empty, and possible uses for the space include: 6,000 square feet for the Election Commission, 3,500 for the Drug Task Force which is currently housed with the Deputy Prosecutors, 1,500 square feet for the Coroner, although they would have to make sure that would not create an odor problem for the entire building, and offices for the Road Department, which is their greatest need. He said they could utilize the entire building with very little cost, and without moving any of the professional people out of downtown Bentonville. He said the only remaining leases would be Judge Schrantz's courtroom, and storage space, and the only other thing they would need to build would be a garage for the Road Department, which could be built much more cheaply if they do not have to include offices in it. He added that part of the Road Department problems have already been addressed, because they are planning to put money in the 2010 Budget for a satellite facility on Highway 59 which will operate much like the one in Garfield.

JP Douglas stated that he is concerned about spending so much money on a lease of a building we will not own or have control over, and what if someone embezzles all of their funds? He said for the dollar-per-square-foot price that we are paying, we could build a building of our own and have 100% control over it.

County Judge David Bisbee stated that is a concern that the Quorum Court will have to deal with, and that is the reason he offered a proposal to purchase a building on Highway 12, but the leaning of the committee and other members of the court seemed to be toward the lease proposal, and the information on the purchase is still there. He said he wanted to point out that moving the Health Department to the Center For Nonprofits is not only about money; there is a human factor involved, because of the similar services offered at the location and the availability of public transportation.

JP Douglas stated that the location is wonderful only if it is cost feasible and fits the needs of the Health Department, but from his understanding, the Health Department is not that anxious to move because they do not think it would fit their needs. He said if they have a functioning Health Department where it is at, why upset the apple cart.

JP Allen stated that the Center For Nonprofits has a fantastic location for their constituents, so there are considerations besides money. He said he does not have a problem paying rent if the value is there. He added that he drafts leases everyday, and they can be drafted with “out” clauses to address any concerns that they have.

County Judge David Bisbee stated that it is a one-time payment for a 15-year lease, after which the lease can be renewed for \$1 per year forever. He said of course they would not enter into a lease unless all of the safeguards are in place.

JP Hubbard stated that the committee identified the most important needs as the JDC, Jail barracks, and Road Department, but the Health Department’s needs are already being met. He expressed concerns about the Center For Nonprofits facility, including ample parking, because there was no mention of designated spaces, what would happen if ownership changes, and the lack of versatility of the space if we ever decide we don’t want to use it as a Health Department. He said one option that was not explored further last year was revising the plans for the JDC to make it cheaper, and he believes it could be streamlined down to under \$4 million. He said they have enough money to start working on some of these projects, but when you start moving multiple facilities, he can see the numbers getting skewed. He added that they should concentrate on one thing, and they have already committed money to the jail, so that has to be looked at, and getting a new JDC would vacate the current location and allow us to get rid of some of the leases.

County Judge David Bisbee stated that the committee gave him the go-ahead to work on the priorities of getting the JDC out of downtown Bentonville, get the prisoners secured and off of the square, reduce leasing costs, without moving the professional people out of downtown, and every option that has been discussed accomplishes those goals.

He said that he would have no problem with building a new JDC, and the reason the other proposals are even being discussed is because they help accomplish the goals incrementally. He said that the new JDC has to be built all at once and will cost \$5 million; they can move the Health Department for \$2 million, which frees up some lease spaces, and we will know what direction we’re going. He said if they want to take that route, they should immediately get serious about planning, get construction drawings on the JDC, and be ready to bid it and bond it when they see some economic recovery. He said he is not in favor of bonding right now, but was asked to get the bonding information by the committee. He said he is most concerned about having \$6 million in the bank during a buyer’s market, and not do anything, because they will have missed a golden opportunity. He said he does not want to get overextended, and he can assure them that he has instructed Comptroller Richard McComas to give them his honest opinion about what he believes – not what he thinks the County Judge wants him to say.

JP Winscott noted that Item C in the information packet contains hard numbers on the cost estimates for the JDC. He said he has been in contact with the architect and with Crossland Construction, who did the original estimate, and they have told him that they are two weeks behind on cost estimates, so many people obviously feel this is the time to build. He added that he also feels like the Center For Nonprofits’ numbers are good, and that the estimates on annual savings are accurate for any of the proposals.

JP Winscott stated that when he votes for something in a committee, he feels obligated to support it in the whole court, and while he could vote for any one of these proposals, his vote in the

Quorum Court may depend on what the Finance Committee decides. He said he has real concerns about where the economy is going, and he wants the Comptroller's honest opinion about it.

JP Moore noted that the JDC and Health Department are two separate projects that do not necessarily have to be done concurrently. He said the relocation of the Health Department could take place at a later date, because he does not think that the Center For Nonprofits is full yet, and he does not foresee it becoming so anytime soon. He said if the JDC is built at the location discussed last year, freeing up the lease payments by moving those departments into the current JDC location would pay back more than a third of a bond, or approximately \$250,000 per year.

County Judge David Bisbee explained how he had originally proposed either moving the Health Department or buying a building on Highway 12 in order to incrementally move the JDC, Juvenile Probation and Courts. He said that Judge Jay Finch spoke to the committee and Judge Jay Finch cautioned them that the JDC and Juvenile Courts cannot be separated and then forgotten about for 10 years. He said that JDC Director Dennis Cottrell has assured him that moving to the building would be manageable, and then a big chunk of the project would be accomplished. All that would be left is to build the pod to house the juveniles.

County Judge David Bisbee stated that JP Moore's suggestion of doing Proposal A, moving the Health Department to the Center For Nonprofits, and Proposal C, building the entire JDC, is the best use of money. He said moving the Health Department frees up the that building, and a new JDC frees up the space next to the courthouse, and the county will not need to build anything for 15 to 20 years. He just does not think they can afford to do it all at one time, but they can be ready to do it.

JP Moore stated that they can do one, and plan for the other.

JP Hubbard stated that he agreed with the County Judge, that a good deal is not a good deal if you cannot afford it. He said they have already spent a good deal of time and money looking at the JDC, and they stopped just short of sending the plans back to be redesigned, and the estimate was through a construction manager, not a bidding process. He said he likes the broad view of what can be done with all of the buildings, but he thinks they are limited on funds, whether they bond or not. He said it seems that if they focus on the JDC, they would meet a lot of the goals that they were focusing on at the beginning of the year. He said that would be a long-term fix that would free up leases to help pay for it. He said they can always find something to put in the Health Department building, just because of the location, so he thinks they need to pull back the reins and concentrate on the things that have been overlooked for so long, like the JDC.

JP Douglas stated that he does not think they have fully addressed how much they can afford to spend. He said they have had a \$600,000 loss in sales tax revenue, will see a 30% decrease in sales tax in 2011, and they may have to cut essential services in the future if the revenue falls too far. He said they are out shopping and do not know how much money they have to spend. He added that there is still a \$1.4 million lawsuit out there that we may have to pay. He said until they have completed the 2010 Budget, and have projections for the 2011 Budget, he does not think they know what they can do.

County Judge David Bisbee stated that he would not commit to a bond until they have all of those answers. He said they cut \$1 million out of this year's budget, and the revenue projections made 4 months ago are coming in as expected. He said they are projecting a .7% increase in sales tax revenue in 2010, based on information from the Arkansas Department of Finance and Administration, and are going to cut \$1 million from the 2010 Budget, because they have to. He said he wanted to point out that there is \$625,000 in the budget to be transferred to the Capital Account, which would cover the bond payment, but if they use it to cover the bond payment,

then it could not be counted toward the \$1 million in budget cuts. He said it would be easy to cut the budget by not putting the \$625,000 in the Capital Account, which he does not really recommend, and there are other areas of capital improvements that could be cut. He said that next year, the 2011 Budget will need to be reduced another \$800,000, because of the impact of the 2010 Census. He said he will be very conservative with anything they do. He said the proposal he brought to the committee was to use one-third of the cash on hand in the bank, do the planning, and do it incrementally. He said if they do that conservatively, then they have a road map, they can do their planning, they know where they are heading, and he can line the dominoes up. He said he can only bring them information, and they will decide if they want to take the first step. He noted that if they tell him they want to do the whole thing all at once for \$7.3 million, and get a bond, he would veto it. But they can do it for \$7.3 million over the next three years, and have the county in really good shape for buildings for the next 15 to 20 years.

Comptroller Richard McComas stated that he shares the same concerns as some of the committee members, and last year at this time the decision was made not to pursue a new JDC until they could see what the economy was going to do, and now that the economy is even worse than it was last year, they are talking about a new JDC. He said the last increase in sales tax revenue was in January of 2008, was less than 1%, and has been followed by decreases every month since then. He said the money is there to build what they want to, but his concern is having the money to operate it after it is built because more buildings mean more people and more costs. He added that right now the operating revenue is decreasing, and we are trying to reduce the 2010 Budget by another \$1 million.

Richard McComas stated that he would like to see the 2010 Budget completed and the 2010 projections estimated before they move forward with any building projects.

JP Blaty asked if we take out a bond and sales tax numbers decrease next year, would that go to a millage increase for the taxpayers. Richard McComas explained that the bond issue would not be repaid with sales tax revenue, and the only way to increase the millage is through Quorum Court action. He added that there is only a two-tenths of one mill available for an increase in the County General millage, and eight-tenths of one mill available in the County Road millage.

JP Allen asked what the original task was. JP Winscott stated that in January of 2008, the Long Range Planning Committee asked a group of people to put together a proposal for relocating and building a structure for the JDC. He said that after 10 months, their efforts culminated in the basic design included in the materials handed out tonight, and a budgetary figure of approximately \$6.2 million. He said they have reduced the estimate by 20%, which basically gets it down to about \$5.1 million.

County Judge David Bisbee stated that he was also tasked by the Long Range Planning/Real Estate & Buildings Committee to get rid of the leased spaces, and everything they have before them addresses both goals in one way or another. He added that the reason the Health Department got into the mix was because it became apparent that the current building works well for a Juvenile Court and Juvenile Probation offices, so if they could find a place to put the Health Department, it would cut out half of the Juvenile Detention Center, and they would only have to build the pod. He said the Jones Center For Nonprofits became available, but it has never been a priority to move the Health Department. He said that is why they looked at the building for sale on Highway 12; because it is ready to occupy for Juvenile Probation and Court, and they would build the pod later on the adjoining land. He said the Highway 12 building has more space in it, but the committee did not seem to want to go that direction, so he did not pursue it. He added that the numbers they have before them are not soft numbers; there has been architectural work done on them, there was more than one consensus on them, and they are very conservative. He

said the tasks remain – take care of the JDC, take care of the lease problem, and do it incrementally if possible. He said if they are going to buy or build a building, now is the time to do it.

JP Allen stated that Richard McComas made a good point about how they will operate the buildings if they increase the space, whether they build or move. He asked if the savings on the lease costs cover the additional operating expenses.

County Judge David Bisbee noted that most of the increased expenses, such as additional employees, are included in the estimates. Richard McComas also pointed out that the Circuit Clerk feels like her additional annual expense will be far greater than what they have estimated. He said that even though her costs do not come out of General Funds, she has been donating to the General Fund every year, so if she has to spend more money for an additional court system, she will not be able to give as much back.

Richard McComas also noted that they have received notice that retirement will increase from 11% to 12.5% next year. JP Winscott asked about the Health Insurance fund. Richard McComas stated that he is hopeful that the reserves will cover the costs for this year, and noted that they are also going to receive a large request from the Election Commission.

JP Allen stated that he recognizes the need to take action now while conditions are favorable, but he would like to see the budget process completed before they make a decision.

JP Blaty asked if an actual study has been done on the JDC, as to who is in there, and why they are in there. She said that if someone is in there on a suicide watch, shouldn't that be taken care of by the Health Department or the hospital, as opposed to the JDC.

Juvenile Probation Director Petie Cobb was recognized and stated that the JDC is used as a last resort in a process of graduated sanctions. She said that if they have a suicidal juvenile, the hospital comes in and performs an assessment, to see if they need to be hospitalized. She added that they are very careful about who they send to the JDC, not just because of the lack of space, but because they take locking up kids very seriously. JP Blaty asked what the monthly average of children in the JDC has been over the last year. Petie Cobb stated that Dennis Cottrell keeps those statistics and could provide them for her.

JP Lewis asked if the teenagers housed are committing real, heinous crimes, or is it due to multiple offenses. Petie Cobb stated that they have all types of juveniles committing all sorts of crimes, some of which if committed by adults would be considered felonies.

JP Winscott stated that he has been informed that JP Hubbard has to leave, so the committee will not have a quorum at that point.

Sheriff Keith Ferguson was recognized. JP Lewis stated that she understands that caring for juveniles requires certain steps to keep them separated, but why could they not build an additional pod that would enable them to use the court facilities that he has, and still keep them separated.

Sheriff Ferguson stated that it is not a state law that the county provide a JDC, and an additional pod at the county jail will cost between \$14 and \$16 million, according to the most recent study, so they just do not have the money to add on to the jail. He said the food services and medical care would have to be divided, and the jail standards are different. He said he does not want to be a Juvenile Detention sheriff, but it is the court's decision. He said they have occasionally housed juveniles in the booking area, but they have to be kept completely separate.

JP Lewis asked if, for cost effectiveness, could they not build a totally separated pod and use the court facilities and clerks that are already out at the jail. Sheriff Ferguson stated that they only have a courtroom which is used once or twice a week for bond hearings, but do not have clerks. He said that it would cause problems to have the juveniles out there, because they have to be

dealt with differently than adult prisoners. JP Lewis asked if a separate facility could be built near the facility that is already there, and still be run as a separate pod. Sheriff Ferguson stated that it could.

Sheriff Ferguson stated that the inmates being downtown is a big issue, and he is working on a plan to have video arraignments and bond hearings at the jail to cut down on the number of inmates that have to be transported, if he can get all of the Circuit and District Judges to go along with it. He said that he may have to come back and ask for help if there are additional expenses associated with the video links to all of the courtrooms. JP Winscott asked if those estimates would be ready for the 2010 Budget process. Sheriff Ferguson stated that they are working on them.

JP Moore asked Sheriff Ferguson if he has had a chance to look into an additional funding avenue for building the minimum-security jail barracks that was discussed at a meeting with the County Judge and Chief Townsend a couple of months ago. Sheriff Ferguson stated that he has not. He said that they are still in need of the barracks, because the jail is still dealing with overcrowding. JP Blaty asked if the bond hearings he is referring to need to be public. Sheriff Ferguson stated that they are required to be in open court.

County Judge David Bisbee stated that Sheriff Ferguson was correct that the county is not required to have a JDC, but the county is responsible for the confinement, so if we do not house the juveniles, we will pay someone else to. He stated that the County Judge used to serve as the juvenile judge and heard all of the juvenile cases, until sometime in the 1970's when the Supreme Court took that responsibility away. He said that the entire juvenile justice system was left under the supervision of the County Judge, but the County Jail is under the Sheriff, which is an independent constitutional office, so it would be almost impossible to mix the two.

County Judge David Bisbee stated that they have really good numbers before them, and he needs direction from either this committee or the Committee of Thirteen as to what to bring back to them and when to bring it back. He said he is not pushing this program, but he is pushing a plan for what direction they want to go. He said he has provided as much information as he could, but he clearly recognizes the Quorum Court as the policy body of the county, and they can tell him what direction they want to go.

Circuit Clerk Brenda DeShields was recognized, and stated that she wanted them to be aware that if the Juvenile court is moved away from the rest of the circuit courts, the additional costs could be more than anticipated. She explained that Judge Finch not only hears juvenile cases, but is also responsible for 14% of the remainder of the Circuit court cases, so she will have to have a fully operating Circuit Clerk's office at the new location. She said this will require software so that the two offices can share information and files, and additional clerks to handle both juvenile and other cases, because juvenile files have to be kept separate and completely confidential. She said that moving the juvenile court away from the rest of the Circuit Courts system would cause her budget to skyrocket, because they share electronics, staff, and equipment, and she felt it was her obligation as an elected official to bring that to their attention. She added that there are separate juvenile clerk offices in some counties, but in those cases, the juvenile judge hears strictly juvenile cases and not other circuit court cases. She said she is not saying that it cannot be done, but it will require some creative thinking and additional cost.

JP Moore asked how the caseload is determined. Circuit Clerk Brenda DeShields explained that the Supreme Court requires each county to submit an administrative plan every two years, which is developed by all the Circuit Court judges in the county, then approved by the Administrative Office of the courts. She said in Benton County, the assignments are divided according to a

percentage of the total caseload, with Judge Finch hearing all of the juvenile cases, plus 14% of the civil and criminal docket.

JP Allen asked if Circuit Clerk Brenda DeShields could develop a complete list of the additional costs for moving a complete office to another location along with the juvenile court. Brenda DeShields stated that she has begun working on some of the numbers, but would meet with Richard McComas to get a final estimate.

Health Department Director Loy Bailey was recognized, and stated that the Center For Nonprofits location would work well for a Health Department satellite office to augment certain functions of the Community Health Center that is going to be located there, but the present Health Department is serving their needs adequately. He said that the Health Department staff feels like their mission, efficiency, and clients are best served by staying where they are. He explained that since they are familiar with the building's layout and function, they know exactly how many people they can serve in a specific time period, and moving to another location might cause disruptions in those processes. He said that issues that might seem small to others are major issues to the Health Department staff, and the bottom line when looking at any location is can it help them to serve the public more efficiently. He requested that the committee continue to engage the staff in its discussions, so that when the time comes to make a decision, they can make as informed a decision as possible.

JP Allen stated that since Loy Bailey has said that the Center For Nonprofits would be a suitable site for a satellite clinic, is he correct in understanding that the Health Department does not need room for expansion. Loy Bailey stated that they could certainly use room for expansion, but the current layout and staff are very effective, and they do not feel like they need to look 15 years into the future just for the sake of moving to a different site.

JP Winscott asked how much space would be gained by the Health Department if the County Extension agents are moved, and how long would it be adequate. Loy Bailey stated that if they had more room, it would increase the possibility of getting more staff funded by the State Health Department. He said the environmental staff, which performs restaurant inspections, septic system inspections, etc. would be a good fit for that area. JP Winscott asked if it would fit their needs for the next 10 years. Loy Bailey stated that the only thing it would not address is a classroom area, because they hope to be able to offer large public education classes at some point in the future.

Betsy Reithemeyer, Chief Operating Officer for the Jones Center For Nonprofits, was recognized and stated that she wanted to clarify a couple of points. She addressed JP Moore, and stated that while they are at between 58% and 60% occupancy, they are leasing at a much faster rate than they anticipated, so she cannot estimate how much longer the space will be available. She said that JP Hubbard had expressed concern over parking, and they are certainly open to discussion regarding some designated parking spaces. She said she also wanted to assure the committee that the Jones Trust has the wherewithal to sustain the Center For Nonprofits, but of course if the building is ever sold, the leases would remain intact. She listed some of the advantages that the Center For Nonprofits offers, including the availability of transportation, the community health clinic, which they believe is a wonderful opportunity for partnership in order to avoid the duplication of services. She said the Jones Trust agenda is very pure; they simply want to help the people in the community that need help.

JP Winscott stated that he would like to have another Long Range Planning/Real Estate & Buildings Committee meeting prior to the next Finance Committee meeting, so it can digest this information and make a recommendation to the Committee of Thirteen if they so desire. JP Moore stated that his impression from the committee members and other Quorum Court

members present is that they would like to see the 2010 Budget completed before making any recommendations. Richard McComas stated that he expects to be able to begin meeting with the Finance Committee with the proposed budget by the middle of October.

JP Lewis stated that she felt like it would be difficult to get the committee to unanimously forward a proposal until they have hard numbers on the 2010 projections. JP Winscott stated that he would like to see some kind of positive action, and felt like every worthwhile hour spent planning is time well spent.

JP Moore suggested that they contact JP Stephenson, and ask to make this a topic of conversation at the next Committee of Thirteen meeting, because they have been given enough information to get a consensus from the entire court. JP Winscott stated that is what he is inclined to do. County Attorney George Spence stated that since they do not have a quorum of this committee, the subject can be referred to the Committee of Thirteen without a recommendation.

County Judge David Bisbee stated that this committee has discussed the subject very thoroughly, and he thought it would be very appropriate to forward it on to the Committee of Thirteen. He also encouraged them to call and ask questions and make suggestions. He said he has asked Sheriff Ferguson to bring a proposal to them for the minimum-security barracks, so they can look at the total package. He said this is all part of planning, and if they could move forward incrementally, it would be a really good thing for the county.

JP Winscott requested that the Deputy Clerk contact Committee of Thirteen Chair JP Stephenson to request that this topic be placed on the October 13, 2009 Committee of Thirteen agenda for purposes of discussion.

3. Announcements

County Judge David Bisbee stated that the American Legion Building has been declared surplus property, and sold to Arvest Bank for \$25,000. He said the American Legion people are delighted, and the county will be compliant with the audit next year. He commended County Attorney George Spence for his work in resolving the situation, and reminded them that he can meet with them individually to answer questions and go over numbers with them if they would like.

3. Public Comments

None

5. Adjournment

After motion and second the meeting adjourned at 7:12 p.m.