



BENTON COUNTY ELECTION COMMISSION BOARD MINUTES

September 10, 2010

Present: Bill Williams, Chairman
E J Miller, Member
Robert Balfe, Secretary
Amy Huston, Coordinator
Sharon Rose, Staff
Kim Umphres, Staff
Tena O'Brien, County Clerk
Christine Southard, County Clerk's Office
Tom Sissom, Press

TENA O'BRIEN
CO & PROBATE CLERK
BENTON COUNTY, AR

2010 SEP 24 PM 12:33

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The media was notified and Tom Sissom of the Benton County Daily Record Attended.

Chairman Bill Williams called the meeting to order at 10:00 AM.

Williams stated that the minutes of the previous meeting were approved and signed by Bob Balfe.

Huston handed out a proposal for the 2010 Budget review. Williams asked that the commissioners study the budget and it will be discussed at the next meeting September 17, 2010. Williams stated to Tom Sissom, if there were any questions, they would need to be directed to Huston.

Huston stated that ES&S was going to give the Election Commission a pilot electronic poll book for the November election. Huston will choose the precincts that get the pilot and will parallel the existing paper books. Balfe concerns were to have enough time to evaluate the electronic poll book, generate reports, did it save the clerk's office time and did they go well at the sites. Balfe also suggested that Richard McComas be informed of the status due to budget items. Williams will talk with McComas. Williams agreed that all aspects would need to be considered. Miller's also had concerns on time being allowed after the November election. Williams stated there was no monies in the 2011 budget for the poll books and asked that the Clerk's Office would be able a purchaser of some of the poll books. It would benefit the Clerk's Office in saving. Williams said it would all have to be worked out. Christine Southard stated the Clerk's Office could give the commissioners an estimated cost savings before the November election. Since their office will be printing the books, there would be no cost savings for the November election. Tena O'Brien asked the approximate cost of the poll books. Williams said \$3200 - \$3500. The poll book was \$2500 but add-on would be a printer.

Huston stated she had a bill for Siloam Springs and G&A that was settled last time along with a new bill to be sent to Avoca. Huston stated the revised the billing for Avoca by changing the charge for the poll workers. The billing was reduced by \$492. Williams asked the

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commissioners if there were any objections to sending the bill to the City of Avoca. With no objections, Huston will send the bill.

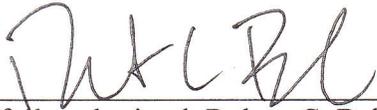
City of Siloam Springs was also sent a bill for the August election along with G&A policy. No objections from the commissioners.

Huston stated she and her staff viewed a webinar on new software tracking to keep up with the Ivotronics, printers and PEB's. The staff has to write the equipment numbers down manually, in which errors could occur. Huston stated there are monies in the budget for the software. The software allows for equipment to be assigned to precincts, scheduled maintenance and other important aspects of the voting system. Huston gave an example, if a PEB went down in the field, it could be scanned uploaded and knows that PEB was bad. Huston presented a quote for \$12,989. That figure included everything except shipping which was approximately \$34. Balfe asked if bids were required. Williams stated anything under \$20,000. a bid was not required. Williams will check with McComas to make sure bids are not required. The commission approved the purchase.

Huston stated the School Election was on schedule. Huston said she would get with Kris James the following week on early voting sites for the November election.

No old business discussed.

The meeting was adjourned at 10:35 AM.



Respectfully submitted, Robert C. Balfe, Secretary

Prepared by Sharon Rose, Benton County Election Commission staff

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