

**Benton County Election Commission
Minutes
July 27, 2009**

FILED

2009 AUG -3 PM 3:56

TENA O'BRIEN
CO. & PROBATE CLERK
BENTON COUNTY, ARK

1. Call to Order

Chairman Bill Williams called the meeting to order at 10:06 a.m., July 27, 2009.

Members Present: Bill Williams, Chairman
Timothy Hutchinson, Secretary
E.J. Miller, Commissioner

The media was notified.

Minutes of the last meeting were approved for filing.

2. New Business

a) Printing of Ballots by Polling Place or Precinct

Chairman Williams led a discussion on whether ballots should be identified by polling place or by precinct. It was determined that in the last years elections ballots were identified by polling place. The commission agreed without objection to continue that practice during this year's school board election.

b) Discussion of using On-Demand Ballots

Chairman Williams reported on the cost associated with purchasing the necessary software for Ballot On Demand for the upcoming school board election. After learning that it would cost \$469.00, it was unanimously agreed that spending that much for such a small election did not make economic sense.

c) Number of Ballots per Polling Location for September School Board Election

Commissioner Miller provided an estimate for the number of paper ballots to be printed for each polling location. The number of ballots per polling location was tentatively approved by the Commission. The Commission agreed to give the Chairman authority to order more ballots if recommended by the County Clerk.

d) Annexation Elections

The Commission set the Garfield Annexation Election for October 13, 2009. The Commission set the Sulphur Springs Annexation Election for October 13, 2009.

e) Meeting with all Polling Sheriffs

The Commission agreed to request a meeting with all Benton County Polling Site Sheriffs on August 31, 2009. The time will be determined later.

f) Possible School Board Run-off Election

The Commission agreed to begin preparing for the anticipated run-off election for Pea Ridge school board that would be held on October 6, 2009.

g) Polling Places

The Commission unanimously agreed to open ten (10) polling places for the September School Board Elections. Nine of the locations were set, but still waiting on whether Riordan Hall is available.

h) Executive Session

The Commission went into executive session for the purpose of interviewing a candidate for the Elections Coordinator Position.

i) Election Coordinator

Upon returning from executive session, the Commission announced that it had unanimously agreed to recommend Helen Peteer for the position of Benton County Election Coordinator. The Commissioner signed a letter to County Judge Bisbee informing him of the Commission's unanimous recommendation.

With no further business, the meeting adjourned at 12:01 p.m.

Respectfully submitted,



Tim Hutchinson
Election Commission, Secretary

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