



BENTON COUNTY ELECTION COMMISSION BOARD MINUTES

March 15, 2010

Present: E. J. Miller, Chairman
Tim Hutchinson, Secretary
Bill Williams, Member
Kathy Mahmens, Staff
Amy Huston, Staff
Tabatha Hunter, Press
Barbara Ludwig, County HR Director

TENA O'BRIEN
CO. & PROBATE CLERK
BENTON COUNTY, AR

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The media was notified.

Chairman E. J. Miller called the meeting to order at 4:04 PM.

Amy Huston was welcomed to the staff by Chairman Miller.

The Commissioners went into executive session at 4:05 PM.

The Commissioners returned from executive session at 4:40 PM.

Chairman Miller announced the receipt of a letter of resignation dated March 12, 2010, from Coordinator Helen Peltier, effective July 9, 2010.

Commissioner Bill Williams made a motion to accept the letter. The motion was seconded by Commissioner Tim Hutchinson. Motion passed.

Williams stated that he was grateful for Helen Peltier's work here, and it would be difficult filling her shoes. Miller agreed with Williams. Hutchinson stated that he would like to talk Peltier out of resigning.

Williams reported that the Gravette polling site is not available for the May Primary Election for early voting and suggested not having Gravette as an early voting site. Williams made a motion to not have Gravette as an early voting site. The motion was seconded by Miller. The motion passed.

Miller stated that there would be early voting sites in Siloam Springs, Bentonville, Rogers, Bella Vista & Prairie Creek.

Miller asked Barbara Ludwig on a procedural method for hiring a new coordinator.

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A discussion ensued on hiring practices and job description.

Miller stated that the commissioners all agree that the coordinator position should be a full time position with benefits. A discussion ensued on a procedure for changing the coordinator position from part time to full time.

Ludwig stated she would like to have a job description by the second week of April. She stated that the job will probably need to be posted & interviewing of candidates would take place.

The next meeting will be Friday, March 19, 2010 at 3:00 PM. (This is rescheduled from 10:00 AM to 3:00 PM.)

The meeting was adjourned at 5:12 PM.



Respectfully submitted, Timothy Hutchinson, Secretary

Prepared by Kathy Mahmens, Benton County Election Commission staff

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